



Maricopa County
Superintendent of Schools

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E-RATE FILING SCHEDULE **FOR YEAR 6**

Form 470's

1. In September, Survey to schools for wants and needs.
2. Have survey brought to Consortium meeting with superintendents/tech personnel on Oct. 1 for review.
3. Have Chuck available for Consortium meeting and Erate presentation.
4. Return of survey and filing completed by October 15th.

Form 471's

1. October 15th – October 31st. Submit existing bills for the month of October for service.
2. Begin procurement for services by November 15th.
3. November 15th – November 30th all superintendents must submit that they are seeking vendors outside of the consortium /or wish for a different vendor in writing (email or fax acceptable) if applicable.
4. Identify all services and receive all bill statements by November 30th.
5. Input all 471's by November 30th.
6. Review all forms with committee for errors or additions by December 10th.
7. Obtain all signatures by December 20th.

Form 486 Year 5

1. Review all funding commitment letters by May 1st.
2. Input and review all applications with committee by May 9th.
3. Obtain all signatures by May 13th consortium meeting.